



## Standing Order Authorisation

To pay your rent by weekly/monthly standing order, please fill in this form and send it to your bank/building society. If you need help with this form, please see a member of staff at your Service Access Point.

**PLEASE NOTE:** Standing Order payments should be weekly/monthly in advance.

To: The Manager

Bank / Building Society: \_\_\_\_\_

Branch Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please pay the sum of: £\_\_\_\_\_ weekly / monthly

Starting on: \_\_\_\_\_

To: Wakefield and District Housing Ltd  
(Sort Code 55 70 23) (A/C No. 78577306)  
National Westminster Bank plc  
Westgate  
WAKEFIELD

Quoting your tenancy reference number

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*You can find this 11 digit number on your rent information card.*

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account Number: \_\_\_\_\_

Sort Code: \_\_\_\_\_

Signed: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_