

Application Form - Closed Circuit Television (CCTV) Equipment

Tenant's name:

Type of tenancy agreement:

Address of property where the improvements are to be carried out:

Contact details: (Please specify home/ work/ mobile)

Guidance notes for installing CCTV equipment

It is important that you read the following guidance notes before completing the following questions. You will need to sign the declaration to confirm the information you have given is correct.

1. Check with Wakefield Council before you install a CCTV system as certain installations need planning permission.
2. Decide on the most effective positioning of the camera(s) and field of view. Make sure that your CCTV camera is trained on your property rather than that of your neighbours.
3. Whilst it may be possible to install and maintain the CCTV equipment yourself, if you intend using a private company it is always a good idea to check references first to satisfy yourself they are of good character. Whilst most are reputable, there are still some who may use this unique opportunity to gain inside knowledge of your system.
4. Make sure your camera(s) are fitted and installed correctly, securely and safely to avoid risk to either you or other members of the public.
5. Whilst it is lawful for you to monitor your own property for security purposes, the manner in which CCTV is used, in particular where the field of view covers areas outside your property, may have legal consequences.
6. Cameras being deliberately trained on areas outside an individual's property, could amount to harassment and potentially give rise to prosecution under the Public Order Act or Protection from Harassment Act.

Please turn over to complete the application form and sign the declaration

CCTV Installation – Declaration

Where do you want to fix the CCTV equipment?	Delete as applicable			
	Front	Rear	Side	Other
If other please specify where				
Please provide any other information you think we need to know about				
I declare the information I have provided is correct.				
Tenant's signature:				
Print name:				
Date signed:				