

Selling the share in your home

Notice of Intention

This form should be completed if it is your intention to sell your share of your home.

Name(s):
Address:
Phone:

I wish to sell my / our share of the above property

Please indicate the percentage owned: _____ %

Schedule of Improvements

Please list any improvements that you have made to the property during your period of occupancy:

Name of preferred independent valuer:

Solicitors acting on your behalf:

Name(s):
Address:
Telephone Number:

- I / we undertake to pay for all valuation fees that the Chartered Surveyor incurs.
- I / we enclose a cheque of £150 towards the cost of the valuation report made payable to Wakefield and District Housing Limited.
- I / we agree to pay 1% of the open market value plus VAT on completion of the sale or reasonable costs if the sale fails to complete.
- I / we agree to pay a fee to WDH for the preparation of legal documents on resales, which is approximately £125 plus VAT.
- I / we would like WDH to provide a Home Information Pack (HIP) and enclose a cheque for £200 plus VAT.

These figures were correct at the time of going to press, but are subject to change.

Signed:	Date:
Signed:	Date:

All persons named on the lease must sign