

How Wakefield and District Housing does business

Wakefield and District Housing (WDH) procure goods, services and works using many suppliers from small medium enterprises to large national and multinational corporations.

When new products or services are identified or an existing contract is due for renewal the value will determine the procurement route taken.

The following is a guide:

Low Value Schemes Below £15,000
WDH officers use existing approved arrangements or, if unavailable, obtain best value from alternative sources.
Intermediate Value Schemes Between £15,000 and £75,000
WDH officers use existing approved arrangements or obtain at least three competitive quotes
High Value Schemes over £75,000 and up to the European Union Thresholds
WDH officers use existing approved arrangements or issue a tender
Larger Contracts Schemes over the European Union Thresholds (which are currently £173,934 for goods/services and £4,348,350 for works)
WDH officers use existing approved arrangements or issue a tender and follow EU procedures.

Where we advertise

Dependent on the value procurement opportunities may be advertised on:

- WDH website www.wdh.co.uk
- Tenders over the EU Threshold will be advertised in Official Journal of the European Union <http://ted.europa.eu>

We also may very occasionally advertise in the following publications:

- Yorkshire Post.
- Local papers.
- Contrax Weekly.
- Trade journals.

Selection Process

Any organisation can respond and register its interest to supply our advertised requirements provided it can meet the stated criteria. A list of organisations is then drawn up and dependent on the value of the requirement will be requested to provide a quotation or invited to tender. There is no guarantee that a particular organisation will be included. Unsuccessful organisations are informed and can request a full, confidential debriefing, which is often valuable for future reference.

Approved list

WDH does not operate an approved list but all potential suppliers are more than welcome to send details of their company and its products or services to us. We will assess these against our ongoing requirements and contact when appropriate. We do for construction related services use Constructionline as an approved tool for developing shortlists. www.constructionline.co.uk.

Contacting Purchasing

We can be contacted at procurement@wdh.co.uk 01977-724492

Corporate Procurement Team
Wakefield & District Housing
Merefield House
Whistler Drive
Summit Park
Castleford
West Yorkshire
WF10 5HX.